

# Minutes

**St. James School Advisory Council**  
**Monday October 19, 2009 5:30 pm**

<b>Item</b>	<b>Topic</b>	<b>Notes</b>
<b>5:30</b>	<b>Welcome and Prayer –</b>	Welcome – Shelley, Lori, Joanne, Brenda, Liana, Jennifer R., Joanne Rerets – Karen Kramers, Tracey McKee, Tracey Eckert, Jackie Fritzley
<b>5:35</b>	<b>Agenda</b>	No changes to Agenda
<b>5:35</b>	<b>Business arising from the Minutes</b>	Approval of the minutes – Motion to approve Brenda; seconded by Shelley
<b>5:45</b>	<b>Correspondence</b>	Shelley shared correspondence about the Premier’s Award for Excellence in Teaching
<b>5:50</b>	<b>Chair’s Report Shelley/Tracey</b>	<ol style="list-style-type: none"><li>1. Parent Reaching Out Grant – <b>Mystery and Magic Pot Luck Dinner October 29<sup>th</sup></b>; final report of this project – Brenda and Shelley will pick up Cakes, Rolls Coffee, Milk and Sugar; Jenni will get a few more packs of orange crystals; we will service Iced Tea and orange drink; Brenda will pick up a roll of black plastic for the tables. Once we get numbers we will determine if we need to borrow tables from K of C. Jill’s rooms will be the buffet room. School will be responsible for setting up the tables and chairs in the gym, and Jill’s room. Joanne will order 3 cakes. TIM’s Coffee will be made by SAC and served in the big coffee maker. Does anyone know what happened to the SAC Halloween decorations? At the event, take a few minutes to promote the Council – look for more volunteers; also, set up a table in the hall to sell Holiday Home Tour tickets. Jenni will pick up a couple of santa hats for students to wear, Brenda will give some Christmas decorations. Once the event is over Tracey will need to complete the report for the Ministry about the use of these Grant dollars.</li><li>2. <b>Holiday Home Tour</b> – updates – see Tracey’s notes</li><li>3. <b>Setting Goals – SAFE &amp; HEALTHY SCHOOLS</b> - Outdoor</li></ol>

		Equipment; Outdoor School Room; Memory Garden; <b>Parental Engagement</b> – hot and cold coolers: Turkey Dinner for whole school – Joanne will get information from St. Columban; <b>CURRICULUM SUPPORT</b> - Technology support (Soundfield system, Smart Board); <b>Financial</b> - one fundraiser; 4. Council membership – continue to make requests -
<b>6:15</b>		Get a plate of dinner; Meeting to continue
<b>6:15</b>	<b>Principal's Report</b>	<ol style="list-style-type: none"> <li>1. <b>Safe &amp; Healthy Schools</b> – Tracey attended a meeting in Clinton; Jill and 8 students grades 5 – 7 will go to a learning and activity session on November 10. This will be great to build student leadership for healthy living and recess activities.</li> <li>2. <b>Catholicity committee</b> – Marian Whelan and Tracey McKee will be parent reps. Hopefully a meeting will be held before next SAC meeting and a report can be given then.</li> <li>3. Board updates – Joanne spoke about the financial report she had to prepare for the board on all school-generated funds. In this report she used last year's data and determined that SAC fundraising through the Hot lunch campaign had about \$3000 in profits.</li> </ol>
<b>6:45</b>	<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. <u>Finance and Fundraising</u> -</li> <li>2. <u>Healthy Schools</u> –Tic tac snack update – SAC will send home a letter now to let parents know about the scope of the program, food items etc. Envelopes to be sent home in <u>February</u>; Teachers to be asked to monitor the taking i.e. one item of bread, and return for seconds if available; discussion about use of tongs; students should use paper towels; can students pass the tray – one student? Mindful of passing, reaching, touching; Joanne and Brenda will visit each class on Thursday to review the expectations with the students.</li> <li>3. <u>Community</u> -</li> <li>4. <u>Communication</u> -</li> </ol>
<b>7:05</b>	<b>New Business</b>	

<b>7:10</b>	<b>Agenda items for next</b>	Set the menu for second term Hot lunch items; Discuss possibility of school-wide Turkey Dinner; Follow-up from Mad Science; Peer Pals update
	<b>Date for next meeting</b>	<b>Monday November 30th</b>
<b>7:15</b>	<b>Adjournment</b>	<b>7:00 PM</b>